



## Term of Reference of Business System Analyst

<b>TERMS OF REFERENCE</b>	
<b>Program</b>	Core Banking selection and implementation
<b>Expertise</b>	Business System Analysis
<b>Nature of Contract</b>	Continuous
<b>Duration of Contract</b>	24 Months
<p>The Business System Analyst (BSA) will lead a team comprising of banking system at the bank that provides specialized knowledge and support for core banking system and operations to test, implement, and monitor, secure and optimize the RBBL core banking systems that support RBBL to expand Banking services for products and services including next generation alternative channels. The Business System Analyst will be the techno-functional expert in Banking operation and IT functions and needs to have a complete and in-depth knowledge of Banking Business. The person will be the point of contact between the business unit and Vendors. The goal of BSA is to implement, and monitor, secure and optimized the RBBL core banking system aligned to deliver expertise and consistent rigor, transparency and discipline. This function will enhance Technology &amp; Innovation's (T&amp;I) ability to efficiently and effectively deliver a strategic advantage to RBBL. The BSA supports project and programs across T&amp;I. As a Business System Analyst, you will have to provide consulting services to Bank's IT Team and the Business team that are strategic, and have broad impact in business process reengineering and large area of banking services and facilities. You will collaborate with Technology, the Line of Business, and Operations to develop an integrated plan, monitor and control the scope, schedule and cost while ensuring risks and issues are actively and aggressively managed and communicated.</p> <p>This position is located in Rastriya Banijya Bank limited, Central Office, Singhadurbar Plaza, and will support Retail Technology within the Core Banking and Bank Operations domains.</p> <p>As a Business System Analyst, s/he has to work in close collaboration with Datacenter Unit of the bank, and Project Management Unit (PMU) head and reporting to PMU Head and the Chief Executive Officer (CEO) of RBBL. The Business System Analyst will be responsible for the following:</p> <p><b>Job Description</b></p> <ul style="list-style-type: none"><li>• Discussing the process-related and IT applications related requirements with business users.</li><li>• Discuss technical integration requirements with vendors based on the business requirements</li><li>• Work out the technical solution based on the business requirements</li><li>• Reviewing Requirement Document, Functional Specification Document, Technical</li></ul>	



integration document, creation of SIT & UAT cases etc.

- Discussing the requirement with internal IT team(as applicable) & Application vendors.
- Conducting SIT & UAT before working with business team to guide them on final UAT
- Should be well versed with the prototype preparation and documentation
- Intensively read and reflect on a wide range of business and technology news sources, collect - signals- of emerging trends, and - connect the dots- to suggest the business use case.
- Contributes to the delivery of change incubation, anticipating organizational needs and developing implementation plans.
- Understand digital business strategy and objectives; identify technology solutions make recommendations on development methodologies to reach these objectives
- Facilitate detailed estimation with vendors to inform the project prioritization process
- Independently provide consistent and comprehensive senior stakeholder status reports and ongoing cost analyses
- Accountable for issue and risk management
- Provide recommendations on suggested scope changes to project owner / product managers / product owners

#### **Qualification and Experience**

- Master's degree in computer science, information systems, business management, or an equivalent combination of education and experience
- 10+ years of Banking and IT System experience

#### **Support to PMU**

1. Assist PMU to prepare project progress report.
2. Undertake any other tasks requested by the CEO of RBBL